

Louis Latzer Memorial Public Library Board of Trustees

The meeting of the Louis Latzer Memorial Public Library Board of Trustees was called to order by Sharon Rinderer on Tuesday, March 16, 2021, at 5:00 p.m.

Roll Call showed the following members were present:

Nancy Genteman
Marshall Rinderer
Sharon Rinderer
Bill Wagner
Joshua Short
William Piper
Justin McLaughlin
Joyce Zerban
Louis Latzer
Angela Kim; Library Director
Absent member(s):

The minutes of February 16, 2021 were reviewed. Nancy Genteman moved and Marshall Rinderer seconded the motion to approve the minutes. All voted yes. Motion carried.

The balances were reviewed on the cash flow summary sheets for February. Angela provided an explanation of the 3 working fund accounts. Joyce Zerban moved and Justin McLaughlin seconded the motion to accept the Treasurer's report. All voted yes. Motion carried.

Bills for February were presented for payment. Justin McLaughlin moved and Nancy Genteman seconded the motion to pay all bills presented for payment. All voted yes on roll call. Motion carried.

Director Angela Kim gave the Librarian's Report

- Painting: Painting is ongoing with our community service workers & myself.
- Sensory Garden: Angela met with Three Way Creations to get options for plans as well as pricing. The Garden Club will collaborate with us. The hill along the Children's walk will be the location. We will incorporate plants for the senses, but are also leaning towards a butterfly garden.
- America Red Cross Blood Drive: We are holding our first ever blood drive April 6 if we can get enough donors signed up.

Old Business:

- Live & Learn Construction Grant: The main flooring is completed. The only remaining areas are the tile around the circulation desk and the rear landings & stairs. The tile is set to be installed Monday March 22nd. Korte Co. has been of constant support in moving items, installing trim, etc. We have also had some electrical work done. Some of the areas were electrical safety hazards, others were a matter of functionality and aesthetic. We are trying to avoid long random cord runs and antique extension cords. Electric is fairly sparse in the old building.

- Covid-19: We are still at curbside service, but plan to re-open on April 5 for National Library Week. We will try to require masks, distancing, limited hanging out, etc.
- Vent Cleaning: Angela presented a bid for \$2,000 to Home & Lifestyle Leisure. Joyce Zerban motioned to accept the bid and Joshua Short seconded the motion. All voted yes. Motion carried.
- Fireplaces: Angela presented a bid for \$2,500 from Home & Lifestyle Leisure to convert the existing fireplaces to electric. Justin McLaughlin motioned to accept the bid and Marshall Rinderer seconded the motion. All voted yes. Motion carried.

New Business

- Rear ADA Entrance: Angela presented 3 options for the millwork for the rear entrance/staircase. The 5 foot option was decided on by the board at a price of \$19,900 to Jasper Contracting. Joyce Zerban motioned to accept the bid and Nancy Genteman seconded the motion. All voted yes. Motion carried.
- Painting of the original 1929 Interior. Angela presented a bid from Bickline Painting for the flat areas of the ceiling as well as the walls above the shelving units for \$4,400. The rear entrance and some touchup work will need to be added. Bill Wagner made a motion to approve the painting for up to \$6,600. Joshua Short seconded the motion. All voted yes. Motion carried.
- Statement of Economic Interest: Angela reminded the board that they will need to submit this to Madison County.

Other Business:

A motion to adjourn was made by Marshall Rinderer and Bill Wagner seconded the motion. All voted yes. Motion carried.

The next meeting will be held April 20, 2021, at 5:00 pm.

Respectfully Submitted,

Angela Kim, MLS
Library Director